

UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS
625 Indiana Avenue, N.W., Suite 900
Washington, D.C. 20004

POSITION VACANCY ANNOUNCEMENT

Announcement No.: 13-02
Issuing Date: 01/11/2013
Closing Date: Open Until Filled

Position: Judicial Law Clerk to Judge William S. Greenberg – *Clerkship commences immediately.*
Court Schedule: CS-11 (equivalent GS-11, current 2013 salary range including Washington-Baltimore Locality Pay, as of issuing date, \$62,467 to \$81,204) (promotion potential to CS 13).

Note: Preference will be given to those who are in the top 10% of their graduating class. Applicants applying for a 5 or 10 point veteran's preference must submit proof of their eligibility, along with their application, for the preference to be considered.

Conditions of Employment: A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of fingerprinting and a background security investigation with favorable adjudication. Failure to meet these requirements will be grounds for termination.

This appointment is made without regard to Title 5 governing appointments in the competitive service. All appointments are Excepted Service.

Area of Consideration: Nationwide

Qualification Requirements: To qualify for the position of law clerk, a person must be a law school graduate no later than date of appointment from a law school of recognized standing, and have demonstrated *two* of the following accomplishments or proficiencies:

- Standing within the upper third of the law school class from a law school on the approved list of either the American Bar Association or the Association of American Law Schools;
- Experience on the editorial board of a law review of such a school;
- Graduation from such a school with an LLM degree; or
- Proficiency in legal studies that, in the opinion of the Judge, is the equivalent of one of the above.

Some examples of criteria that are considered to be acceptable as equivalent include:

- Publication of a noteworthy article in a law school student publication or other scholarly publication;
- Special high-level honors for academic excellence in law school, such as election to the Order of the Coif;
- Winning of a moot court competition or membership on a moot court team that represents the law school in competition with other law schools; or
- Participation in the legal aid or other law school clinical program sanctioned by the law school.*

(*To receive credit, participation and experience could not have been for academic credit.)

Must be seeking bar membership for appointment at the CS-11 level.

Prior or current military experience is preferred.

Promotion potential information: Bar membership is required for appointment at the CS 12 or 13 level. One year of legal work experience is required for appointment at the CS 12 level. Two years of legal work experience is required for appointment at the CS-13 level.

Legal Work Experience: Legal work experience for this position is progressively responsible experience in the practice of law, in legal research, legal administration, or equivalent experience received after graduation from law school. Major or substantial legal activities while in military service may be credited, on a month-for-month basis whether before or after graduation, but not to exceed one year if before graduation from law school.

Instructions for Applying: Submit one of the following: OF 612, resume, or other written application. The application you submit must contain all of the information requested on the OF 612. In addition to your application, please include a completed OF 306 (Declaration for Federal Employment), your undergraduate and graduate school transcripts, and a writing sample. Judge Greenberg may require further information after receiving applications. If you need a copy of the OF 612 or the OF 306, please go to www.uscourts.cavc.gov or contact Ramona Smalls at 202-501-5988. Submit your application packet to:

Judge William S. Greenberg
U.S. Court of Appeals for Veterans Claims
ATTN: Dorothy A. McKinney
625 Indiana Avenue, N.W., Suite 900
Washington, D.C. 20004-2950

The United States Court of Appeals for Veterans Claims is an equal opportunity employer. All applicants will receive consideration without regard to race, color, age, sex, religion, marital status, national origin, or disability.