

UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS
625 Indiana Avenue, N.W., Suite 900
Washington, D.C. 20004

POSITION VACANCY ANNOUNCEMENT

Announcement No.: 15-05
Issuing Date: May 22, 2015
Closing Date: Until Filled

Position: Judicial Law Clerk to Judge Lawrence B. Hagel – Clerkship commences in Fall 2015.
Court Schedule: CS-11/12/13 (equivalent GS-11/12/13)

This appointment is made without regard to Title 5 governing appointments in the competitive service. All appointments are Excepted Service.

Note: Preference will be given to applicants who are in the top 25% of their graduating class. Applicants who believe they possess a “special qualification” should describe it in one sentence in their cover letter.

Conditions of Employment: A background security investigation will be required. Appointment will be subject to the applicant’s successful completion of fingerprinting and a background security investigation with favorable adjudication as determined in the sole discretion of the Judge. Failure to meet these requirements will be grounds for termination.

Area of Consideration: Nationwide

Qualification Requirements: To qualify for the position of law clerk, a person must be a law school graduate no later than date of appointment from a law school of recognized standing, and have demonstrated *one* of the following accomplishments or proficiencies:

- Standing within the upper third of the law school class from a law school on the approved list of either the American Bar Association or the Association of American Law Schools;
- Experience on the editorial board of a law review of such a school;
- Graduation from such a school with an LLM degree; or
- Proficiency in legal studies that, in the opinion of the Chief Judge, is the equivalent of one of the above.

Some examples of criteria that are considered to be acceptable as equivalent include:

- Publication of a noteworthy article in a law school student publication or other scholarly publication;
- Special high-level honors for academic excellence in law school, such as election to the Order of the Coif;
- Winning of a moot court competition or membership on a moot court team that represents the law school in competition with other law schools; or
- Participation in the legal aid or other law school clinical program sanctioned by the law school.*

(*To receive credit, participation and experience could not have been for academic credit.)

Position Grade Levels: Bar membership is required for appointment at the CS 12 or 13 level. One year of legal work experience is required for appointment at the CS 12 level. Two years of legal work experience is required for appointment at the CS-13 level. Current salary range including Washington-Baltimore Locality Pay, as of issuing date, is: CS 11 (\$63,722-\$82,840); CS 12 (\$76,378-\$99,296); and CS 13 (\$90,823-\$118,609).

Legal Work Experience: Legal work experience for this position means progressively responsible experience in the practice of law, in legal research, legal administration, or equivalent experience received after graduation from law school. Major or substantial legal activities while in military service may be credited, on a month-for-month basis, whether before or after graduation, but not to exceed one year if before graduation.

Exceptional Educational Accomplishments as Substitutions for Legal Work Experience: Demonstrated exceptional proficiency in as a law clerk to a state or local judge may, at the discretion of the appointing judge, be considered the equivalent of one-year of legal work experience.

Instructions for Applying: Your application *must include* the following materials:

1. A resume (which includes citizenship status);
2. A completed OF 306 (Declaration for Federal Employment);
3. Your law school, undergraduate, and (if applicable) graduate transcripts;
4. Evidence of your law school class rank;
5. A self-edited legal writing sample; and
6. The name, telephone number, and electronic mail addresses of three non-family member references (at least two of which must be law related).

A copy of the OF 306 is available at www.uscourts.cavc.gov/documents/of306.pdf.

Submit your application packet to:

Judge Lawrence B. Hagel
ATTN: Ms. Dawn Braquet
625 Indiana Avenue, N.W., Suite 900
Washington, D.C. 20004

or

dbraquet@uscourts.cavc.gov