

UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS

625 Indiana Avenue, NW, Suite 900

Washington, D.C. 20004

POSITION VACANCY ANNOUNCEMENT

Announcement No.: 21-22

Issuing Date: December 23, 2021

Closing Date: Open until filled

Position: Judicial Law Clerk to the Honorable Scott J. Laurer
Flexible Term Start Date in Fall 2022 with 2-year Commitment
Court Schedule: CS 11/12/13 (equivalent GS 11/12/13)

Note: Preference will be given to veterans; if applying for a 5 or 10 point preference, proof of eligibility must be submitted with application.

Conditions of Employment: Background security investigation is required for all new hires. Appointment is subject to successful completion of fingerprinting and background security investigation. Failure to meet these requirements will be grounds for termination.

Who May Apply: Open to All

This appointment is excepted service, made without regard to Title 5 governing appointments in the competitive service.

Qualification Requirements: To qualify for the position of law clerk, a person must (1) be a law school graduate no later than date of appointment, (2) have taken or sat for the bar exam in any jurisdiction before start date, (3) have graduated within the top third of an accredited law school, and (4) have proficient legal writing skills.

Position Grade Levels: Current salary range including Washington-Baltimore Locality Pay, as of issuing date and subject to change, is:

- CS 11 (\$72,750-\$94,581)
- CS 12 (\$87,198-\$113,362)
- CS 13 (\$103,690-\$134,798)

Recent law school graduates will typically be hired at the CS 11 level. Bar membership is required for appointment at the CS 12 or 13 level. One year of legal work experience is required for appointment at the CS 12 level. Two years of legal work experience is required for appointment at the CS 13 level.

Instructions for Applying: Application *must include* the following material:

1. Cover letter
2. Resume
3. Writing Sample
4. Law school and (if applicable) graduate transcripts
5. List of three (3) references with contact information
6. Completed OF 306 (Declaration for Federal Employment, available at www.uscourts.cavc.gov/documents/of306.pdf)

The preferred method for submitting completed application is through the Online System for Clerkship Application and Review (OSCAR). However, if applicants do not have access to OSCAR, applications may be submitted to Judge Laurer's Confidential Assistant, Mr. Ed McGugin, at emcgugin@uscourts.cavc.gov.

The United States Court of Appeals for Veterans Claims is an equal opportunity employer. Applicants will receive consideration without regard to race, color, age, sex (including pregnancy and gender identity), sexual orientation, religion, marital status, national origin, disability, or political affiliation.